**Teacher Checklist for Phase 2 of CBDLP**

**Starting on April 6th, we will be implementing Phase 2 of our Distance Learning plan. During this phase, students will be moving forward with new learning. We’ve got this Team Divens!**

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| **Daily Expectations for Students** | * Attend our classroom check-in by joining the live Teams meeting on Monday mornings at 9:00 (if unable to attend live, watch the video), completing the weekly Forms check-in, and assignments.
* Check teacher website for our daily/weekly assignments.
* Complete and submit assignments by the due date and reach out via email if there is a due date problem.
* Abide by CB Online Meeting Guidelines, [found here](https://www.cbsd.org/site/handlers/filedownload.ashx?moduleinstanceid=109314&dataid=178947&FileName=Teams%20Call%20Etiquette.pdf).
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| **Office Hours** | I will be available to parents and students each day from [11-11:30 and 3:00-3:30]. You can reach me via email. |
| **Classroom Tools** | Our classroom will be using Teams and Seesaw as the primary mode of assigning and collecting work.  |
| **Resources** | All tech resources can be found in Teams. The file can be found by accessing the Homeroom Team, general channel, under “Files,” in the folder labeled “Student Tech Resources” |